



**Environmental Operators Certification Program Annual General Meeting
19 June 2019 Electronic Meeting – GoTo Meeting**

Presenters: Brian Dean, Board Chair Allison O’Neill, Board Treasurer Kalpna Solanki, CEO

Quorum Confirmed. Minimum quorum of Quorum of 19 certified Operators is required, 36 Operators were in attendance.

Presenter / Motion	Second	Motion / Subject	Discussion	Decision / Action
1. Brian Dean		The meeting was called to order at 11:04 AM.		
2. Kalpna Solanki		Welcome & Introductions	Welcomed Operators to the 2019 electronic AGM and introduced Board members and EOCP staff. Mike Gosselin, past Board Chair was also recognized.	
3. Pat Miller	Jim McQuarrie	To adopt the agenda for the 2019 AGM as presented.		All in favour Motion Carried
4. Peter Coxon	Mike Firlotte	To adopt the Minutes of the 2018 AGM as Presented.		All in favour Motion Carried
5. Kalpna Solanki		Chief Executive Officer’s Report	The CRM platform was completed in 2018. The Program Guide was updated and is available on the EOCP website. EOCP was instrumental in the formation of a new organization, Operators Without	



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5. Kalpna Solanki		Chief Executive Officer's Report	<p>Borders, which enables EOCP certified Operators to volunteer in countries where Operators are struggling or don't have the resources Operators have in Canada.</p> <p>EOCP held its first conference in 2018. It was designed for Operators, by Operators, and was a sold-out event. The EOCP is planning the next conference for 2020, after which the conference will be held annually.</p>	
6. Allison O'Neill		Presentation of the 2018 Audited Financial Statements	<p>The EOCP drew on savings that had been invested for several years in anticipation of the CRM project. The deficit is due the CRM project and was expected and planned for. A lot of work was done in-house to keep costs down.</p> <p>Investment revenue has gone down as it was used to fund the CRM project.</p> <p>Some of the largest expenses related to the conference. Conference sponsorships enabled the EOCP to keep the registration costs low. The goal was to make the conference accessible by keeping costs low, but not lose money.</p>	