



EOCP

Environmental
Operators
Certification
Program

Environmental Operators Certification Program Annual General Meeting Minutes

16 June 2022

GoTo Webinar Electronic Meeting

Presenter / Motion	Motion / Subject	Discussion	Decision / Action
1. Chris Lawrence	Quorum confirmed, 46 in attendance. The meeting was called to order at 11:03 AM.		
2. Chris Lawrence Mike Gosselin	To approve today's agenda as presented		All in favour
3. Chris Lawrence Matt Lennox	To approve the minutes from the 17 June 2021 AGM as presented		All in favour
4. Chris Lawrence	The Year in Review – Chair's Report	The EOCP Board attended a governance workshop in 2021. It outlined the delineation of the roles and responsibilities between the board and operations. A strategic planning session was held in 2021 that included the EOCP Board, staff, past directors, and other stakeholders from MoH, MoE, MUNI, and FNHA. The session is a look at how to move the	



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4. Chris Lawrence	The Year in Review – Chair’s Report	<p>organization forward in a responsible sustainable way.</p> <p>With collaboration from the various stakeholders, we developed four strategic priorities that we believe will help chart the way for the next few years.</p> <ol style="list-style-type: none">1. Encourage sustainability of our industry by promoting the Operator profession, education, training, and recruitment.2. Advocate to strengthen the industry, with a focus on vulnerable communities.3. Develop and promote existing and new certification and classification programs.4. Continue to develop the CRM as our primary data collection, reporting, and communication technology. <p>The CWP (certified water professional) and CWWP (certified wastewater professional) designations were created for all EOCP certified Operators to use to display their credentials.</p>	
5. Allison O’Neill	Treasurer’s Report	<p>The EOCP strategically sought out additional contracts and grants of more than \$150K for member surveys, to create promotional videos, and the creation of the competency assessment.</p>	



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5. Allison O'Neill Steve Whipps	Treasurer's Report To accept the financials as presented.	EOCP is in a better position financially than it has been historically. The excess of revenues over expenses is \$121K.	All in favour
6. Chris Lawrence Mike Gosselin	To appoint Agatha Cluff Inc. as auditors for 2022.		All in favour
7. Chris Lawrence Larry Massier	To appoint the three newly elected Directors to the EOCP Board	Mike Firlotte and Chris Ford were acclaimed to the Operator positions. Natasha Cvenkel was elected to the consultant position.	All in favour
8. Kalpna Solanki	President & CEO's Report	Smaller CRM upgrades continue to be done as needed. There are a series of webinars to assist users on how to make the most of the functionality available. We worked with our stakeholders to develop our mission and vision, as well as our strategic priorities that will guide us over the next few years.	



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8. Kalpna Solanki	President & CEO's Report	<p>We undertook a major video project and now have four videos on our web and social media sites. We have also put transit ads across BC promoting the role and career of Environmental Operators.</p> <p>Our last conference was our largest with 565 registered delegates. The 2022 conference will be a hybrid event and we expect it to be bigger and better.</p>	
9. Chris Lawrence	Acceptance of new Mission and Vision	<p>The new Mission and Vision are as follows:</p> <p>Mission: To protect human health and the environment by investing in Operators and facilities through increased knowledge, skill, and proficiency in all matters related to the water cycle.</p> <p>Vision: A Canada where all people have access to safe tap water and effective wastewater management. We are committed to making this a reality.</p> <p>To accept the new EOCP Mission and Vision statements as presented.</p>	
Sylvan Daugert			All in favour



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10. Chris Lawrence Steve Whipps	Revision of the Constitution and Bylaws To ratify the EOCP's Constitution and Bylaws as presented	The EOCP's Constitution was ratified by the membership in June 2016, some revisions were made last year, and this year we undertook some additional changes that help solidify the role of the EOCP and its membership.	All in favour
11. Questions		Q. Question about the wording of 2h of the constitution. A. We want to make sure the stakeholders are included and any concerns they might bring up are considered.	
12. Chris Lawrence Mike Gosselin	The meeting was adjourned at 11:37 AM.		All in favour